

FAQs on Scholarship Application Shanghai University

上海大学奖学金项目申请常见问题

Eligibility 常见问题

Q: How to be eligible for an international student to apply for the scholarship?

如要申请奖学金，需要什么资格？

A: To be eligible, applicants must 需满足以下条件:

- be a citizen of a country other than the People's Republic of China, and be in good health;非中国籍公民，身体健康；
- be a high school graduate under the age of 25 when applying for undergraduate programs;来华攻读学士学位者，须高中毕业，年龄不超过 25 岁；
- be a bachelor's degree holder under the age of 35 when applying for master's programs;来华攻读硕士学位者，须具有学士学位，年龄不超过 35 岁；
- be a master's degree holder under the age of 40 when applying for doctoral programs;来华攻读博士学位者，须具有硕士学位，年龄不超过 40 岁；
- be under the age of 45 and have completed at least two years of undergraduate study when applying for general scholar programs;来华学习的普通进修者，须完成至少两年的本科学习，年龄不超过 45 岁；
- be a master's degree holder or an associate professor (or above) under the age of 50 when applying for senior scholar programs.来华学习的高级进修者，须具有硕士学位或副教授以上，年龄不超过 50 岁；

Q: I am a current student in China, can I apply for the Scholarship?

在读的留学生可以申请奖学金继续完成学业吗？

A: No. A current student who has not yet graduated is not allowed to apply for the scholarship. Not be an enrolled degree student in Chinese universities at the time of application.

在读未毕业生不能申请该奖学金项目。

Program Information 项目信息

Q: What are the different funding opportunities for international students and academics? 外

国留学生及学者可申请到哪些种类的奖学金？

A: Kinds of scholarships are provided under the main list 多种类奖学金可供选择:

Supporting category 申请类别	Scholarship programs 奖学金项目名称	Where to send the application 项目受理部门	Scholarship coverage 奖学金内容	When to apply 申请时间
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Undergraduates 本科生	Chinese Government Scholarship--Regular Programs (Type A) 中国政府奖学金 (A类)	dispatching authorities of applicant's home country 本国留学生派遣部门	full scholarship 全额奖学金	between early January and early April 一般为1月初至4月初(具体申请时间以各受理部门规定的时间为准)
	Shanghai Government Scholarship 上海市政府奖学金	Shanghai University 上海大学	partial scholarship 部分奖学金	8 January, 2021—15 May, 2021 2021年1月8日至2021年5月15日
	Confucius Institute Scholarship 孔子学院奖学金	Confucius Institute Headquarters 国家汉办	full scholarship 全额奖学金	Please refer to the website of Confucius Institute: http://cis.chinese.cn
Postgraduates 研究生	Chinese Government Scholarship--Regular Programs (Type A) 中国政府奖学金 (A类)	dispatching authorities of applicant's home country 本国留学生派遣部门	full scholarship 全额奖学金	between early January and early April 一般为1月初至4月初(具体申请时间以各受理部门规定的时间为准)
	Chinese Government Scholarship (Type B) - Chinese University Program 中国高校自主招生项目 (B类)	Shanghai University 上海大学	full scholarship 全额奖学金	8 January, 2021—15 May, 2021 2021年1月8日至2021年5月15日
	Shanghai Government Scholarship 上海市政府奖学金	Shanghai University 上海大学	full scholarship & partial scholarship 全额奖学金和部分奖学金	8 January, 2021—15 May, 2021 2021年1月8日至2021年5月15日
	Shanghai University Scholarship 上海大学新生奖学金	Shanghai University 上海大学	partial scholarship 部分奖学金	8 January, 2021—15 May, 2021 2021年1月8日至2021年5月15日
	Confucius Institute Scholarship 孔子学院奖学金	Confucius Institute Headquarters 国家汉办	full scholarship 全额奖学金	Please refer to the website of Confucius Institute: http://cis.chinese.cn

General Scholar (attend undergraduate courses) 普通进修生（学习本科生课程）	Chinese Government Scholarship-Regular Programs (Type A) 中国政府奖学金 (A类)	dispatching authorities of applicant's home country 本国留学生派遣部门	full scholarship 全额奖学金	between early January and early April 一般为1月初至4月初（具体申请时间以各受理部门规定的时间为
Advanced Scholar (attend postgraduate courses) 高级进修生（学习研究生课程）	Chinese Government Scholarship-Regular Programs (Type A) 中国政府奖学金 (A类)	dispatching authorities of applicant's home country 本国留学生派遣部门	full scholarship 全奖	between early January and early April 一般为1月初至4月初（具体申请时间以各受理部门规定的时间为准）

Q: How can I get the latest information about Scholarships? 如何获取最新的奖学金信息?

A:

Scholarship programs 奖学金项目名称	Website 网站
Chinese Government Scholarship 中国政府奖学金	http://www.campuschina.org http://apply.shu.edu.cn
Shanghai Government Scholarship 上海市政府奖学金	http://edu.sh.gov.cn/study_cn/ http://apply.shu.edu.cn
Shanghai University Scholarship 上海大学新生奖学金	http://apply.shu.edu.cn
Confucius Institute Scholarship 孔子学院奖学金	http://cis.chinese.cn

Q: How can I obtain the programs' catalog? 如何了解专业信息?

A: You can log in our website <http://apply.shu.edu.cn/> to search your interested major.

可访我们的网站 <http://apply.shu.edu.cn/>获取专业信息。

Q: Can I change my major after arrival? 可以换专业吗?

A: No. scholarship students can't change their majors in principle.

原则上，奖学金生不可以换专业。

Admission Criteria 申请条件

Q: What are the admission criteria for programs? 申请条件有哪些?

A: Generally, an applicant must meet departmental standards set for the selected program of study.

通常，申请者需达到各专业学院入学标准。

For undergraduate programs, there is no special departmental requirement except Fine Arts and Music

But requirements for admission to the postgraduate programs are different. You must choose supervisor online when choosing a major in the online application system and get accepted by a prospective professor when applying for postgraduate programs.

但是，申请研究生项目的要求与本科项目不同。当你申请研究生项目（硕士和博士）时，必须在线选择导师并取得导师审核通过。

Q: If I apply for the programs delivered in Chinese, are there any language proficiency requirements?

如申请中文授课专业，在语言能力水平上是否有要求？

A: Yes. You have to meet the requirement under the main list:

是的，语言能力水平要求如下：

学科专业性质 Disciplines	新 HSK 成绩要求 Required HSK Level
艺术类专业 Art	新HSK5级 210分以上 above HSK 5 (210)
理工类专业 Science or Engineering	新HSK5级 210分以上 above HSK 5 (210)
经管类专业 Economics or Management	新HSK5级 210分以上 above HSK 5 (210)
人文社科类专业 Humanities	新 HSK6 级 180 分以上 above HSK 6 (180)

Q: Are there any programs delivered in English? 贵校是否有全英文授课专业？

A: Yes. Kinds of programs under the main list are delivered in English.

有的。

Programs 类别	Majors 专业
Bachelor 本科	International Economics & Trade 国际经济与贸易
	Business Administration 工商管理
	Finance 金融学
Master 硕士	Corporate Management 企业管理
	Finance 金融
	Professional Accounting 会计
	Mechanical Manufacture & Automation 机械制造及其自动化
	Mechanical Engineering 机械电子工程
	Control Science and Engineering 控制科学与工程
	International Trade 国际贸易学
	International Business 国际商务
	Cultural Heritage and Museum Studies 文物与博物馆
	Global Studies (China Studies) 全球学 (中国研究)
	International Relations and Diplomacy 国际关系与外交学
	International Organizations and Governance 国际组织与治理
	Sociology 社会学
	Demography/Demology 人口学
	Business Administration (Global Local MBA) 工商管理 (全球本土 MBA)
	Law (Chinese Commercial Law) 法律 (中国商法)
Food Science 食品科学	
Biology 生物学	

Q: If I want to apply for the programs delivered in English, are there any language proficiency requirements? 如申请英文授课专业，是否有语言能力水平要求？

A: Yes. TOEFL or IELTS scores are required if English is not the applicant's native language. A minimum score of 90 is recommended for the Internet Based TOEFL exam and a score of 6.5 or higher is recommended for the IELTS (Academic).

有的，英语授课专业要求 TOEFL 最低分 90 或雅思 (A) 最低分 6.5。

Q: Are there any exams for scholarship applicants? 是否对奖学金申请者有安排选拔考试？

A: Yes. For applicants who apply for the Bachelor's programs, priority will be given to those who perform excellence on the College Ability Test. 有，本科项目申请人可以参加我们的奖学金选拔考试。

For applicants who apply for postgraduate programs, the interview will be taken by SHU experts.

研究生项目申请人将经过我校专家面试。

Important Dates 重要时间点

Q: When the current round will be started? 什么时候项目申请开始？

A: The SHU online application for scholarship will be open on **January 8, 2021**.

上海大学奖学金网上申请开始时间是 **2021 年 1 月 8 日**。

Q: Is there an application deadline? 什么时候项目申请截至？

A: Yes. The Shanghai University online application for scholarship will be closed on **30 April, 2021**.

上海大学奖学金网上申请截至时间是 **2021 年 4 月 30 日**。

Q: When can I know the final result about scholarship? 奖学金结果公布时间？

A: Before June 30th. 预计在 6 月 30 日前。

Application Procedures 申请流程

Q: How to apply for Scholarship online? 如何网上申请？

A:

Scholarship programs 奖学金项目名称	Application Procedures 申请步骤
Chinese Government Scholarship (Type A) 中国政府奖学金 (Type A)	① Apply for the Pre-admission notice at www.apply.shu.edu.cn . 登录 www.apply.shu.edu.cn 在线申请《上海大学预录取通知书》 ② Apply directly to the dispatching authorities in your home country 向中国驻外使领馆申请 ③ Complete the online application at www.campuschina.org . Please choose Program Category Type A 登录 www.campuschina.org 完成在线申请。注意选择 “Type A” 类。 The agency code of Shanghai university is 10280 上海大学机构

<p>Chinese Government Scholarship (Type B) 中国政府奖学金 (Type B)</p>	<p>① Complete the online application at www.campuschina.org. Please choose Program Category Type B 登录 www.campuschina.org 完成在线申请。注意选择 “Type B” 类。 The agency code of Shanghai university is 10280. 上海大学机构代码: 10280。</p> <p>② Complete the online application procedure at Shanghai University online application (http://apply.shu.edu.cn). 登录 http://apply.shu.edu.cn, 完成在线申请。</p> <p>③ Complete the online payment for the non-refundable application fee RMB 500. 在线支付人民币 500 元的报名费。</p>
<p>Shanghai Government Scholarship 上海市政府奖学金</p>	<p>① Complete the online application at http://edu.sh.gov.cn/study_cn/. 登录 http://edu.sh.gov.cn/study_cn/ 完成在线申请。</p> <p>② Complete the online application procedure at Shanghai University online application (http://apply.shu.edu.cn). 登录 http://apply.shu.edu.cn, 完成在线申请。</p> <p>③ Complete the online payment for the non-refundable application fee RMB 500. 在线支付人民币 500 元的报名费。</p>
<p>Shanghai University Scholarship 上海大学新生奖学金</p>	<p>No need to apply separately. The scholarship recipients are selected from the applicants of Chinese Government Scholarship (CSC) -Chinese University Program and Shanghai Government Scholarship. 上海大学新生奖学金无需单独申请, 此类奖学金候选人是从中国政府奖学金高校研究生项目和上海市政府奖学金申请人中产生</p>
<p>Confucius Institute Scholarship 孔子学院奖学金</p>	<p>http://cis.chinese.cn 具体办法参见 http://cis.chinese.cn。</p>

Q: Do you accept the paper application? 是否接收纸质材料申请?

A: No. please do not send your paper application documents.

不需要。申请者不需要将纸质材料邮寄给我校。

Q: Do you accept the application via e-mail? 是否接受邮件申请?

A: No. Applicants need to finish two sessions of online application.

不接受。申请者需完成留学中国或留学上海在线申请和上海大学奖学金在线申请。

Q: Is it difficult to apply online? 网申申请是否很复杂?

A: No. To complete the online application, simply type your answer in the corresponding fields or select your answers from the drop down lists (where applicable). But guarantee the correct spelling of your name and address and other vital information.

保证个人信息包括名字、邮寄地址等其他重要信息的准确性。

Q: What is SHU Agency Code? 上海大学的机构代码是?

A: SHU Agency Code: 10280. 上海大学的机构代码是 **10280**。

Q: What documents are required to submit online? 网上申请时需提交哪些材料?

A:

Scholarship programs 奖学金项目名称	Required documents 申请材料
Chinese Government Scholarship (Type A) 中国政府奖学金 (Type A)	When apply for the Pre-admission notice at www.apply.shu.edu.cn , applicants have to submit the following documents in the format of JPG or PDF: 在线申请《上海大学预录取通知书》时, 需提供以下材料 (PDF 或 JPG 格式): <input checked="" type="checkbox"/> Passport copy 护照复印件 <input checked="" type="checkbox"/> ID photo 护照尺寸证件照 <input checked="" type="checkbox"/> Selfie video 自我介绍小视频 <input checked="" type="checkbox"/> Highest Degree Certificate and Official Transcripts 最高学历证书复印件和成绩单复印件 <input checked="" type="checkbox"/> Language Proficiency Certificate 语言水平证书 <input checked="" type="checkbox"/> Study Plan or Research Proposal in China 来华学习和研究计划 (in Chinese or English, more than 800 words 用中文或英文书写, 不少于 800 字) <input checked="" type="checkbox"/> Two Letters of Recommendation (only for postgraduate) 两封教授或副教授或相关领域专家的推荐信 (仅限硕博项目申请者) <input checked="" type="checkbox"/> Certificate of No Criminal Record 无犯罪记录证明 Note: for any applicants who cannot get the Certificate of No Criminal Record at home country, please sign the No criminal record Commitment with Shanghai University (You can download at http://apply.shu.edu.cn) 备注: 如无法在本国获得无犯罪记录证明, 可与学校签署《无犯罪记录承诺书》, 可在 http://apply.shu.edu.cn 下载模板
Chinese Government Scholarship (Type B) 中国政府奖学金 (Type B)	
Shanghai Government Scholarship 上海市政府奖学金	
Shanghai University Scholarship 上海大学新生奖学金	
Confucius Institute Scholarship 孔子学院奖学金	http://cis.chinese.cn 具体办法参见 http://cis.chinese.cn 。

Q: How can I get the Supervisor Acceptance Letter from Shanghai University? 我该怎么拿到上海大学的导师接收函?

A:

Step 1: Log in to the online application system of Shanghai University (<http://apply.shu.edu.cn/>) and choose the major you want to apply for.

第一步: 登录上海大学在线申请系统, 选择你要申请的专业。

Step 2: Viewing the introduction and research direction in the tutor list under the major .

第二步. 在专业信息下的导师列表中查看简介及研究方向。

第三步：在线选择导师。

Step 4: The system will automatically send your information to the tutor's email address, please wait and check the processing results online. If you are accepted by tutor, your application will be processed. If you are not accepted, then you will be brought back to the tutor selection page and choose a new tutor.

第四步：系统会自动发送申请信息给导师的邮箱，等待并查看审核结果。审核通过者，进入下一环节；不通过者，可返回导师选择页面，重新选择导师。

Q: Some tips on how to contact a potential PhD supervisor 关于如何联系导师的建议。

A:

---Write to someone with approximately the correct expertise in your area of interest. Do not send the mass mails.

与你的研究方向和兴趣一致的导师联系。请不要群发邮件。

--- Have a very clear idea of the area you want to research.

清楚的表明你的研究方向。

---Attach more documents like academic paper or technical report to demonstrate your competence.

提供如学术论文或技术报告等材料证明你的能力。

--- Be polite.

态度礼貌。

Good luck with your supervisor hunt!

祝你好运！

Q: How can I check my application status? 如何知道申请状态？

A: The system will send an automatic response notifying applicants the application status. Please make sure your email box work well in China. If you do not receive any response one week later after your application, please contact the recruiter by e-mail or phone.

系统会将申请状态自动发送邮件给你。请确保你的邮箱能正常使用。如果你在申请一周后未收到系统发送的邮件，请邮件或电话与我们联系。

Q: How can I know the scholarship result? 如何知道奖学金结果？

A: The final result will be published at the website: <http://apply.shu.edu.cn/>.

奖学金结果会在上海大学网站 <http://apply.shu.edu.cn/> 公示。

Payment 费用

Q: Is there any application fee when I apply for scholarship? 申请奖学金时，是否要交报名费？

A: Yes, you need to pay the non-refundable application fee RMB 500 if you apply for scholarship at SHU online application system. Please note that applications may not be processed without paying application fee. And the application fee is not refunded even if you are not admitted by SHU.

需要。如果你在上海大学网上申请系统里申请中国政府奖学金（Type B），上海市政府奖学金以及上海大学奖学金，你需要支付 500 元报名费。报名费恕不退还。

A: It covers tuition fee, on-campus accommodation, stipend, comprehensive medical insurance. 全额奖学金包括：学费、住宿费、生活费、保险费。

Q: What does the partial scholarship cover? 部分奖学金包含什么内容?

A: Only tuition waiver and comprehensive medical insurance. 部分奖学金包括：学费和保险费。

Q: I have got a scholarship, need I pay the tuition fees in advance? 我已获得了奖学金资格，请问还需要预付学费吗?

A: All applicants of degree programs must pay the tuition deposit RMB 5000 after receiving the E-admission notice. The following types of students can be exempted from paying the tuition deposit:

1) Chinese government scholarship students (Program Category Type A only); Program Category Type A generally refers to scholarship programs responsible by authorities other than Chinese universities. Applicants of Type A programs are requested to fill in the 'Agency Number' of above mentioned agencies (e.g. Chinese Embassy in your country). Applications of Type A will be reviewed by these agencies;

2) Degree students recommended by partner institutions of Shanghai University.

需要。上海大学对符合录取条件，并已发送电子录取通知书的学历项目申请人预收学费人民币 5000 元。以下情况不用预付学费：

1) 中国政府奖学金常规项目 (Type A 类)，Type A 一般指除中国高校外其他受理机构负责招生的奖学金项目。此类项目的申请人须填写相应受理机构（如中国驻某国大使馆）的“受理机构编码”，所提交的申请将由相应受理机构进行审核；

2) 通过我校合作机构提交申请的学历生。

Q: When should I pay the tuition deposit? 我需要什么时候预付学费呢?

A: All applicants of degree programs must pay the tuition deposit after receiving the E-admission notice within 20 working days. If the payment is not completed within 20 days, it would be regarded as giving up. 申请人在收到电子录取通知书及支付协议后 20 个工作日内完成学费预付；如超过 20 个工作日未预付学费，视为放弃。详情请详见附件 2《上海大学国际学生预付学费政策说明》。

Q: Can I get the tuition deposit refund? What is the policy of tuition deposit refund? 我预付的学费可以退回吗？退费条件是什么？

A: Yes, the tuition deposit will be refunded in circumstances outlined below.

1) Scholarship Students who have paid deposit. The scholarship students whose scholarship covers full tuition fee can get refund based on the actual amount that university has received to Chinese

exchange rate difference will be charged.

2) Withdrawing your application within 30 days after the successful deposit payment to Shanghai University bank account. The actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

3) University cancels program. If the University cancels program for which the applicant has accepted an offer, then all fees paid will be refunded to the applicant's Chinese bank accounts only in RMB.

4) Refusal of a student visa. Those who fail to get visa due to non-personal reasons and provide the official statement of visa rejection from the embassy or consulate before the deadline of registration, the actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

可以，下列情况将退还预交学费。

1) 已报到并预付学费的奖学金生，开学后可退还预付费，按我校实际到账金额以人民币形式退还。学生承担汇率差和手续费，以当天汇率结算；

2) 自支付成功（以我校实际到账日）30 天内，书面确认放弃申请者，按我校实际到账金额以人民币形式退还至中国国内银行账户。由申请人承担汇率差和手续费，以当天汇率结算；

3) 如果大学在学生确认录取书之后取消该专业，按我校实际到账金额以人民币形式退还至中国国内银行账户。由申请人承担汇率差和手续费，以当天汇率结算；

4) 因非个人原因签证申请失败者，需提交使领馆正式的签证申请失败证明，在报到截止日前向学校书面递交退费申请书，可按我校实际到账金额退还预付费；由申请人承担汇率差和手续费，以当天汇率结算；

Q: In what circumstances the tuition deposit will not be refunded? 什么情况下不会返还预付学费呢？

A: The deposit is non-refundable in the following circumstances:

1) Withdrawing your application after 30 days after the successful deposit payment to Shanghai University bank account. The deposit will not be refunded.

2) Admitted students but never register. For any admitted students who paid tuition fee deposit, but never register at Shanghai University, the deposit will not be refunded.

3) Those who fail to apply visa due to personal reasons, the deposit will not be refunded;

4) Current Students who transfer out or withdraw. The current students who apply for university transfer or withdrawal after registration will not get refund.

已预付学费成功的申请人，以下情况不予退还预付学费：

- 2) 已录取但未报到的学生，预付学费不予退还；
- 3) 因个人原因导致签证申请失败者，不予退还；
- 4) 入学后提出转学或退学者，不予退还。

Visa 签证

Q: What kind of entry visa can I apply before departure? 我可以申请哪种入境签证入华?

A: International students who will study in China for more than 180 days are required to apply for the X1 visa at your nearest Chinese Embassy or Consulate.

来华学习半年以上的学生，需到中华人民共和国驻外使领馆申请来华入境 X1 签证；

Q: What documents does the university provide for my entry visa application?

我需要从学校拿到哪些材料去申请入境学习签证？

A: For X1 visa application, the original Letter of Admission and Foreign Student Visa Application Form (JW201 or JW202) will be delivered by university. JW201 form is only provided for CSC scholarship candidates.

申请 X1 签证，需要学校提供的录取通知书原件和外国留学人员来华签证申请表（JW201 或 JW202）。中国政府奖学金生需要 JW201 表。

Q: Can I do a part-time job in China with my X visa? 我是否可以用 X 签证从事临时工作。

A: No. International students are forbidden to work in China with X visa.

不可以，留学生持 X 签证法律上禁止在华从事工作。

Q: Can I apply for accompany visa for my parents? 我是否可以为父母申请陪伴签证？

A: No. Accompanying relative is limited to spouse of international students.

不可以，陪伴签证只限于合法的配偶。

Accommodation 住宿

Q: Where will I live during my stay in Shanghai University? 在上海大学期间住宿如何安排？

A: You can choose to live on campus or off campus. 你可以选择校内住宿或校外住宿。

Q: for on campus living, will I live with Chinese students or international students?

如果是校内住宿，是和中国学生住一起还是和外国学生住一起？

A: You will live in the international students' dorm.

你会和外国学生住一起。

Q: What kind of rooms can I choose if I live on campus? 如果是校内住宿，是否可以选择房型？

奖学金生的住宿是由学校统一安排。不能自主选择房型。

Q: Should I pay any deposit when I check in? 入住时，是否要交押金？

A: No. 不需要。

Q: If I arrive at dorm late in the evening or early in the morning, can I check in?

如果我是在非工作时间抵达，是否也可以入住？

A: Yes. The reception desk runs 24 hours. If you reserved, you can check in with your admission notice.

可以。宿舍前台 24 小时都有工作人员。如你已经预定，可以出示录取通知书完成入住相关手续。

Q: Does CIE offer assistance with off-campus housing? 国际教育学院是否协助校外住宿？

A: Legal real estate agency will be recommended by the Department of Residence Halls. But the direct assistance with off-campus housing is not available.

我们可以推荐正规的房产中介，但是不协助校外住宿。

Q: Is Wi-Fi accessible in the room? 校内宿舍里是否有网络？

A: Yes, it's free. Cable Internet access is also available.

有。可选择无线网络和有线网络。

Contacts 联系方式

CIE provides various services for international students. Please feel free to contact us if you need any assistance.

国际教育学院为外国学生们提供各项服务。如你需要帮助，请与我们联系。

Q: What if I need help about my scholarship application? 如果我在申请奖学金的过程中需要帮助怎么办？

A: Contact coordinator in International Students Admissions Office, College of International Education. Ms. LIU Yuan, Tel: +86-21-66136615, E-mail address: apply8@oa.shu.edu.cn.

请联系国际教育学院国际学生招生办公室招生专员刘圆老师。联系电话：+86-21-66136615 电子邮箱：apply8@oa.shu.edu.cn。

Q: What if I need help about visa after arrival? 我需要申请签证帮助？

A: Go to the International students service center in V building, Baoshan Campus
请咨询宝山校区的 V 楼国际学生服务中心。

Q: What is your admission office working hour? 招生办公室的工作时间是？

A: 8:00 am---11:30 am (Beijing time)

1:00 pm---4:40 pm

Monday~Friday

北京时间星期一至星期五上午 8:00-11:30 下午 1:00-4:40。