

上海大学 2020 春季学期校内国际学生公寓在线申请须知

一、 申请须知：

1. 上海大学国际学生公寓仅供在上海大学学习的国际学生居住。
2. 上海大学国际学生公寓采取在线预定制度，所有新生可在申请日期内（2020 年 1 月 1 日至 2 月 15 日）在线提交住宿申请单。逾期将不保证校内房源。
3. 国际学生公寓将优先保证 2020 级新生入住。
4. 申请入住上海大学国际学生公寓的学生可根据自己的学生类别或经济能力预定住房。包含住宿费的奖学金生，其住宿费由上海大学承担，学校按学生类别安排住房，原则上博士生和高级进修生住单人间，硕士生和普通进修生住双人间，本科生住 4 人间；校际交流学生按校际交流协议执行。自费和需要交纳住宿费的学生，可以自由选择房型。
5. 网上预订将根据学生提交的申请信息来分配房间。一般不允许跨校区申请入住。遇到房源紧张而不能完全匹配国际学生申请需求时，本部门会及时与申请者进行沟通、协商、解决。
6. 一般情况下，不允许更改预订信息。学生预订后的房间将保留至 2020 年 3 月 11 日，未能按时到校报到注册入住的房间将可能不会被保留。延期入住的学生如果没有提前通知国际学生招生办公室的，预定的住房将不会被保留。
7. 预定结果分为“预订成功”和“预订不成功”两种结果，本部门将在 2020 年 3 月 1 日前通过邮件通知到学生本人

请务必保持所填信息的真实性，如果填写内容不真实或不准确将可能导致无法预订成功。后勤保障部公寓办公室对以上有解释权。如有问题，请与我们联系：

宝山校区、嘉定校区住宿联系人：王老师 shuhq@oa.shu.edu.cn

延长校区住宿联系人：厉老师 121209441@qq.com

二、网上预订操作办法

1、网址：<http://www.applyforshu.com/en/site/login>

2、操作截图：

1) 登录系统账号，输入邮箱及密码

登录

中文 登录

账号

密码

登录

忘记密码 注册

2. 登录后，点击右上角“宿舍预定”

基本信息

中文 超级管理员

首页 > 基本信息

个人中心
我的材料
我的申请
宿舍预定
退出登录

护照号 hesibei he

用户名 hesibei 何四壁

性别 男

国籍 新加坡

护照号 E21111

护照有效期 2022-10-13

出生日期 1996-10-2

出生国家 奥地利 Shanghai

Email hsb@foxmail.com

宗教 佛教

3. 阅读并确认同意《预订须知》，点击继续

预定须知

申请须知：

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2. 上海大学国际学生公寓采取在线预定制度，所有新生可在申请日期内（2020年1月1日至2月15日）在线提交住宿申请单。逾期将不保证校内房源。
3. 国际学生公寓将优先保证2020级新生入住。
4. 申请入住上海大学国际学生公寓的学生可根据自己的学生类别或经济能力预定住房。包含住宿费的奖学金生，其住宿费由上海大学承担，学校按学生类别安排住房，原则上硕士生和高级进修生住单人间，硕士生和普通进修生住双人间，本科生住4人间；校外交流学生按校外交流协议执行。自费和需要交纳住宿费的学生，可以自由选择房型。
5. 网上预订将根据学生提交的申请信息来分配房间。一般不允许跨校区申请入住。遇到房源紧张而不能完全匹配国际学生申请需求时，本部门会及时与申请者进行沟通、协商、解决。
6. 一般情况下，不允许更改预订信息。学生预订后的房间将保留至2019年3月11日，未能按时到校报到注册入住的房间将可能不会被保留。延期入住的学生如果没有提前通知国际学生招生办公室的，预定的住房将不会被保留。
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延长校区住宿联系人：厉老师 121209441@qq.com

我已认真阅读并同意以上信息，继续申请

继续申请

退出申请

4. 填写个人资料，提交住宿申请。

上海大学 上海大学后勤保障部国际学生住宿预订系统 中文 1139214132@qq.com

国际学生新生基本信息

*您的入学通知单编号 201905CA1001

*您的护照姓 Yanyan

*您的护照名 Man

*您的护照号码 M09175

*性别 男 女

*您的年龄段 [请选择]

*宗教信仰 佛教 [X]

*国籍 [请选择]

*婚姻状况 已婚 [X]

*个人联系Email 1139214132@qq.com

您在中国的手机号码

HKID号码 [请选择]

英文水平 [请选择]

其他语言水平 [请选择]

入学信息 (信息参照录取通知书)

*您所就读的专科学校 [请选择]

*您的学习专业 信息管理 [请选择]

授课语言 [请选择]

*上课校区 本部校区 [请选择]

*学生类别 [请选择]

*学习开始时间 2019-09-01 [日期]

*学习结束时间 2022-07-01 [日期]

*经费来源 上海市政府的奖学金 [X]

住宿预订

*第一住宿选择 [请选择]

*第二住宿选择 [请选择]

宿舍间数要求

*宿舍楼房间数偏好 楼 否

*宿舍支付方式 [请选择]

*预计抵达宿舍时间 [日期]

请务必保持所填信息的真实性，如果填写内容不真实或不准确将可能导致无法预订成功。后勤保障部公寓办公室对以上有解释权。

Save

5. 预定的最终结果以后勤部门的邮件通知为准。

备注：请使用在上海大学网申系统中留的邮箱地址作为用户名。如登录失败，请“注册”新用户。使用上海大学网申系统或中国政府奖学金申请系统中留的邮箱地址作为用户名，护照号码作为密码，操作办法如下：



The screenshot shows the login page of the Shanghai University online application system. At the top, there is a dark blue header with the word '登录' (Login) in white. Below the header is the Shanghai University logo. The main content area contains a login form with two input fields: '账号' (Account) and '密码' (Password). Below these fields is a dark blue button labeled '登录' (Login). To the left of this button is a link labeled '忘记密码' (Forgot password). To the right of the '登录' button is a link labeled '注册' (Register), which is circled in red. A pink arrow points from the bottom right towards the '注册' link.



The screenshot shows the registration page of the Shanghai University online application system. At the top, there is a dark blue header with the word '注册' (Register) in white. Below the header is the Shanghai University logo. The main content area contains a registration form with several input fields: '邮箱' (Email), '验证码' (Verification code), '密码' (Password), '确认密码' (Confirm password), '姓' (Surname), '名字' (Name), '出生日期' (Date of birth), '国籍' (Nationality), and '护照号' (Passport number). To the right of the '验证码' field is a dark blue button labeled '获取验证码' (Get verification code). A red arrow points from the '密码' field to the right, where there is a red text annotation: '护照号码（如申请时无护照号码，请填写12345678）'. Below the form is a dark blue button labeled '注册' (Register). In the bottom right corner, there is a small link labeled '登录' (Login).

完成注册后，再登录。

Notice on Online Application of On-campus dormitory for 2020 Spring Semester New International Students

I. Instructions for Application:

1. The International student apartments of Shanghai University are only provided for the international students who study at Shanghai University.
2. Online reservation system is adopted for the application for the International student apartments, to which all freshmen can submit the accommodation application online during the application period (**January 1, 2020 to February 15, 2020**). If overdue, the availability of on-campus accommodation will not be guaranteed.
3. Priority concerning housing arrangements will be given to 2020 new students.
4. Students who apply for the International Student Apartments at Shanghai University can reserve their housing according to their own student category or financial situation. For scholarship students whose accommodation is included, the accommodation expenses shall be borne by Shanghai University. The housing is arranged according to the type of students. In principle, Doctoral students and Senior scholars live in single rooms; Master students and General scholars live in twin rooms; Undergraduates live in four-bed rooms; Exchange students shall be arranged in accordance with the exchange agreement. Self-supporting students and those who need to pay for their accommodation expenses are free to choose the type of room.
5. The rooms will be allocated according to the application information submitted online by the students. Cross-campus applications are generally not allowed. When the housing supply is too tight to fully match the application needs of International students, the department will communicate and negotiate with the applicants, then addressing the problem timely.
6. In general, change of reservation information is not allowed. The reserved rooms will be kept until **March 11, 2020**; for those who fail to register and check in on time, their reserved rooms may not be retained. The same is true for some students who delay checking in and do not notify the Enrollment Office of International students in advance.
7. There are two reservation results, "Reservation Success" and "Reservation Failure". The students will be informed of the results by e-mail by **March 1 2020**.

Please make sure the information you fill in is true. Otherwise, you may get an unsuccessful reservation. The Apartment Office of the Logistics Support Department holds the explanation right of the above. If you have any questions, please contact our staff:

Accommodation Contact

Baoshan Campus and Jiading Campus: Ms. Wang shuhq@oa.shu.edu.cn

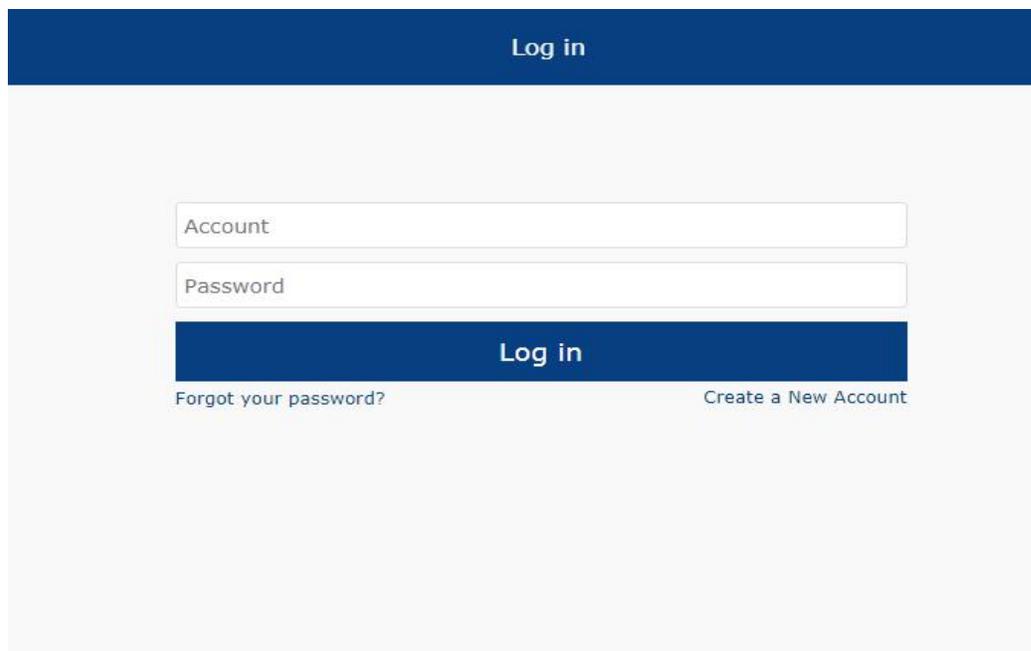
Yanchang Campus: Ms. Li 121209441@qq.com

II. Operation of Online Booking

1. Website: <http://www.applyforshu.com/en/site/login>

2. Screenshot of Operation Procedures:

Step1. Log in to your account and enter the correct password.



The screenshot shows a login interface with a dark blue header containing the text "Log in". Below the header, there are two white input fields: "Account" and "Password". Below the input fields is a dark blue button with the text "Log in". At the bottom of the form, there are two links: "Forgot your password?" on the left and "Create a New Account" on the right.

Step 2. Click the “Dormitory Reservation” in the upper right corner.

Shanghai University-SuperChinese English 超级管理员

Degree | Non-degree

Search :

Major : **All** Economics Philosophy Law Literature History Science Engineering Arts and Design Management Studies
Medicine Education Studies Agricultural Science

Degree : **All** Bachelor Master PhD

Language of Instruction : **All** Chinese English

Duration : **All** 1 1.5 2 2.5 3 4 5

Scholarship : **All** Available Not available

Information Resources Management

College : College of Sciences, Department of Library, Information and Archives Level of Study: PhD Duration : 3years [Apply now](#)
Tuition Fees : ¥36000.00/year Language of Instruction : Chinese

Personal center
My documents
My applications
Dormitory Reservation
Log out

Step 3. Read the relevant content, and check and click Continue.

Home > Dormitory Reservation

RESERVATION NOTICE

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4. Students who apply for the International Student Apartments at Shanghai University can reserve their housing according to their own student category or financial situation. For scholarship students whose accommodation is included, the accommodation expenses shall be borne by Shanghai University. The housing is arranged according to the type of students. In principle, Doctoral students and Senior scholars live in single rooms; Master students and General scholars live in twin rooms; Undergraduates live in four-bed rooms; Exchange students shall be arranged in accordance with the exchange agreement. Self-supporting students and those who need to pay for their accommodation expenses are free to choose the type of room.
5. The rooms will be allocated according to the application information submitted online by the students. Cross-campus applications are generally not allowed. When the housing supply is too tight to fully match the application needs of International students, the department will communicate and negotiate with the applicants, then addressing the problem timely.
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Step 4. Fill in the relevant information and complete the submission.

上海大学 上海大学由数保部国际学生住宿预订系统 English 1139214132@qq.com

Basic Information for International Students

*Your Admission Notice Number: 201905GA1001

*Your passport surname: yanyan

*Your passport name: Man

*Your passport number: M09175

*Gender: Male Female

*Your age group: Please Select

*Religious belief: Buddhism

*Nationality: Please Select

*Marital status: 已婚

*Personal Contact Email: 1139214132@qq.com

Your mobile number in China: _____

HSK Level and Grade: Please Select

English proficiency: Please Select

Other language proficiency: _____

Entrance information (information refers to admission notice)

*The College name you are attending: Please Select

*Your major of study: Information Resources Management

*Teaching Medium: Please Select

*School/Department Location: Main Campus (Baoshan Campus) : 99 Shangde Road, Baoshan District, Shanghai

*Student Category: Please Select

*Starting date of study: 2019-09-01

*Ending date of study: 2022-07-01

*Sources of funding: Shanghai Government Scholarship

Accommodation reservation

*First accommodation preference: Please Select

*Second accommodation preference: Please Select

Dormitory roommate preference: _____

*Accommodation allocation by office or not in case of unavailability: Yes No

*Payment method: Please Select

*Estimated arrival date and time in dormitory: _____

Please make sure you have provided us the accurate information above. If the information is not true or accurate, it may lead to unsuccessful booking. The apartment office of the Logistics Support Department has the right to explain the above.

Save

Step 5. Please wait for final confirmation email of application result from working staff.

*Please note that the account is the email address you filled in SHU Online Application System or CSC Scholarship Online Application. If failed, please **use that email address** to create the new account, and set the password.*

Log in



Account: _____

Password: _____

Log in

[Forgot your password?](#) [Create a New Account](#)



Registration



Notice:

During the application process we will send you emails to update you on your status, please assure this email address is valid.

Email	
Verification Code	get verification code
Password	Passport number. For applicants who had no passport in the period of application, please fill in 12345678
Confirm password	
Family Name	
Given Name	
Date of Birth	
Nationality	
Passport number	

[Registration](#)

[Log in](#)