

上海大学国际学生预付学费政策说明

Policies on Tuition Deposit Payment

for Shanghai University International Students

一、关于预付学费

1、上海大学对符合录取条件，并已发送电子录取通知书的学历项目申请人（含自费学历生和自主招生奖学金候选人，不含中国政府奖学金 Type A 类奖学金生和通过我校合作机构提交申请的学历生）预收学费人民币 5000 元。申请人在收到电子录取通知书及付费协议后 20 个工作日内完成学费预付。如超过 20 个工作日未预付学费，视为放弃。

2、预付学费仅限银行汇款，汇款成功后，请登录网申系统，点击“已预付学费”，在线上传支付凭证。经我校确认预付成功后，发放正式录取材料。账户信息如下：

外币汇款 收款人名称：上海大学 收款人帐号：98211454800000228 收款人开户银行名称：上海浦发银行静安支行 (SWIFT NO.SPDBCNSHXXX)	人民币汇款 帐户名：上海大学 帐号：033584-00801000968 开户行：农行闸北支行共和所
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注:请勿在中国境外汇人民币至以上两个银行账户。

悉尼工商学院汇款信息

国际汇款 收款人名称：SILC Business School, Shanghai University 收款人账号：31634000002047078 收款人开户银行名称：BANK OF SHANGHAI (SWIFT CODE: BOSH CNSH)	人民币汇款 帐户名：上海大学悉尼工商学院 帐号：31634000002047078 开户行：上海银行沪太支行
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地址：NO 20 CHENGZHONG ROAD, JIADING DISTRICT, SHANGHAI	
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注:请勿在中国境外汇人民币至以上两个银行账户，国际汇款请汇金额相当的美金或欧元。

3、新生正式报到后，自费学历生须支付第一年余下学费；全免学费的奖学金生根据退费政策将实际收到的费用金额退还至学生本人在华银行卡。

4、以下情况不用预付学费：

- A. 中国政府奖学金常规项目 (Type A 类)，Type A 一般指除中国高校外其他受理机构负责招生的奖学金项目。此类项目的申请人须填写相应受理机构（如中国驻某国大使馆）的“受理机构编码”，所提交的申请将由相应受理机构进行审核。
- B. 通过我校合作机构提交申请的学历生。

二、关于退费

1、已成功预付学费，并满足以下情形的申请人，可申请退还预付学费

A. 自支付成功（以我校实际到账日）30 天内，书面确认放弃申请者，按我校实际到账金额以人民币形式退还至中国国内银行账户。由申请人承担汇率差和手续费，以当天汇率结算；

B. 学校取消专业

如果大学在学生确认录取通知书之后取消该专业，按我校实际到账金额以人民币形式退还至中国国内银行账户。

C. 因非个人原因签证申请失败者，可申请退费。请提交使领馆正式的签证申请失败证明，在报到截止日（2020 年 9 月 11 日）前向学校书面递交退费申请书，按我校实际到账金额退还预付费；由申请人承担汇率差和手续费，以当天汇率结算；

D. 已报到并预付学费的奖学金生（全免学费），开学后可退还预付费，按我校实际到账

金额以人民币形式退还。学生承担汇率差和手续费，以当天汇率结算；

2、已成功预付学费的申请人，以下情形不予退还预付学费：

- A. 自支付成功（以我校实际到账日）30 天以后，确认放弃者，不予退还；
- B. 已录取但未报到的学生，预付学费不予退还；
- C. 因个人原因导致签证申请失败者，不予退还；
- D. 入学后提出转学或退学者，不予退还。

三、退费手续

符合退费政策的申请人，可按以下流程提交退费申请：

1) 未报到申请人

本人填写退费申请书（参照模板），递交书面申请，同时提供佐证材料，清单如下：

- 护照复印件
- 中国国内银行账户信息
- 开户银行信息
- 支付凭证（原件扫描）
- 其他（使领馆官方签证申请失败证明等）

完成退费流程至少需要 90 个工作日，请悉知。

2) 已报到奖学金生

入学报到后，学生提供支付凭证、中国国内银行账户及开户信息，11 月份由校财务统一退还至学生账户。

四、上海大学保留对以上条款的修订权和解释权。

1. About Tuition Deposit Payment

All applicants of degree programs must pay the tuition fees deposit when receiving the receiving the E-admission notice within 20 working days. If the payment is not completed after 20 days, it would be regarded as giving up.

1.1 Payment Standard

RMB5000

1.2 Payment Method

Only bank transfer is accepted.

After payment, please log in to the application system, click "Tuition Deposit Payment", and upload the payment receipt online. After being confirmed by working staff, paper admission documents will be delivered soon.

1.3 Bank account information

For Foreign Currency such as USD, JPY	For CNY
Beneficiary's Name: Shanghai University	Gonghe Sub-Branch, Zhabei District,
Beneficiary's Account No.: 98211454800000228	Agricultural Bank of China, P.R.China
Beneficiary's Bank Name:	Account No.: 033584-00801000968
Shanghai Pudong Development Bank, Jingan	Beneficiary: Shanghai University
Sub-branch, Shanghai, P.R.China	
(SWIFT NO.SPDBCNSHXXX)	

Note: Please do not transfer RMB to the two banks accounts above out of China.

For SILC Business School, Shanghai University (SILC,SHU)

For International remittance	For CNY
Beneficiary's Name : SILC Business School, Shanghai University	Account Name :上海大学悉尼工商学院
Beneficiary's Account No.: 3163400002047078	Account No.: 3163400002047078
Beneficiary's Bank Name: BANK OF SHANGHAI	Bank Name: 上海银行沪太支行
Beneficiary's Bank Swift Code: BSHCNSH	
Beneficiary's Address: No 20 CHENGZHONG ROAD, JIADING DISTRICT, SHANGHAI	

Note: Please do not transfer RMB to the above SILC accounts out of China. Please transfer equivalent amount by USD or EURO when you make international remittance.

1.4 Self-fund degree students shall pay the rest of the tuition fees when registration. For scholarship degree students whose scholarship covers full tuition fee, deposit will be returned to Chinese bank cards according to refund policy.

1.5 The following types of students can be exempted from paying the tuition deposit:

- a) **Chinese government scholarship students (Program Category Type A only);** Program Category Type A generally refers to scholarship programs responsible by authorities other than Chinese universities. Applicants of Type A programs are requested to fill in the 'Agency Number' of above mentioned agencies (e.g. Chinese Embassy in your country). Applications of Type A will be reviewed by these agencies;
- b) **Degree students recommended by partner institutions of Shanghai University.**

2. Refund Policy

This information refers to applicants who have paid deposit for degree programs at Shanghai University.

2.1 The deposit is non-refundable except the circumstances outlined below.

A. Withdrawing your application within 30 days after the successful deposit payment to Shanghai University bank account. The actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

B. University cancels programme

If the University cancels program for which the applicant has accepted an offer, then all fees paid will be refunded to the applicant's Chinese bank accounts only in RMB.

C. Refusal of a student visa

Those who fail to get visa due to other reasons and provide the official statement of visa rejection from the embassy or consulate before the deadline of registration(11 Sep, 2020), the actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

D. Scholarship Students who have paid deposit

The scholarship students whose scholarship covers full tuition fee can get refund based on the actual amount that university has received to Chinese bank accounts only in RMB after registration at Shanghai University. The service fee and the exchange rate difference will be charged.

2.2 The deposit is non-refundable in the following circumstances:

A. Withdrawing your application after 30 days after the successful deposit payment to Shanghai University bank account. The deposit will not be refunded.

B. Admitted Students but never enrolled

For any admitted students who paid tuition fee deposit, but never enrolled at Shanghai University, the deposit will not be refunded.

C. Those who fail to apply visa due to personal reasons, the deposit will not be refunded;

D. Current Students who transfer out or withdraw

The current students who apply for university transfer or withdrawal after registration will not be refunded.

3. Refund Procedures

3.1 For applicants who meet the Refund Policies listed above

Fill in the refund application form (refer to the template), and then submit to International Students Admissions Office with the following:

- Copy of passport
- Copy of Chinese Bank account information
- Copy of Opening Bank information

□ Copy of Payment receipt

□ Others (visa rejection statement from the embassy or consulate etc.)

Please note that it take at least 90 working days to deal with the refund process.

3.2 Enrolled Scholarship Students

After registration, the scholarship students should provide payment receipt, Chinese bank account and opening bank information. Deposit will be returned to student's account by financial department always in November.

4. Shanghai University reserves the right to revise and explain the items above.