

# FAQs on Undergraduate Degree Program Admission

## Shanghai University

### Eligibility

**Q: How to be eligible for an international student to apply to Shanghai University?**

A: To be eligible, applicants must:

- be a citizen of a country other than the People's Republic of China, and be in good health;
- be a high school graduate when applying for undergraduate programs.

**Q: I'm under 18 years old. Am I eligible to apply?**

A: Yes. An applicant under 18 years old needs a guardian during his/her stay in China until he/she turns 18. A guardian is normally a Chinese citizen who resides and works where the student studies (Download *Guarantee Statement at* <http://apply.shu.edu.cn>).

More information please refers to the Application Guide.

### Admission Criteria

**Q: What are the admission criteria for programs?**

A: Generally, an applicant must meet departmental standards set for the selected program of study.

**Q: How can I obtain the programs' catalog?**

A: You can log in our website (<http://apply.shu.edu.cn>) to search your interested majors.

**Q: Are there any programs delivered in English?**

A: Yes. Kinds of programs under the main list are delivered in English.

| College | Programs | Language of | Length of | Tuition Fee |
|---------|----------|-------------|-----------|-------------|
|---------|----------|-------------|-----------|-------------|

|  |                                 | Instruction | Schooling | (RMB per Academic year) |
|--|---------------------------------|-------------|-----------|-------------------------|
| <b>SILC Business School</b><br><a href="https://shusilc.shu.edu.cn">https://shusilc.shu.edu.cn</a><br>(Location: Jiading Campus) | Business Administration         | English     | 4         | 30000                   |
|  | International Economics & Trade | English     | 4         | 30000                   |
|  | Finance                         | English     | 4         | 30000                   |

**Q: If I apply for the programs delivered in Chinese, are there any language proficiency requirements?**

A: Yes. You have to meet the requirement under the main list:

| Disciplines  | Required HSK Level |
|--|--------------------|
| Chinese Language(BA), Teaching Chinese to Speakers of Other Languages (BA) | above HSK 4 (180)  |
| Art, Science or Engineering, Economics or Management                       | above HSK 5 (180)  |
| Humanities   | above HSK 5 (210)  |

**Q: If I want to apply for the programs delivered in English, are there any language proficiency requirements?**

A: Yes. TOEFL or IELTS scores are required if English is not the applicant's native language. A minimum score of 90 is required for the Internet Based TOEFL exam and a score of 6.5 or higher is required for the IELTS (Academic).

### Important Dates

**Q: When the current round will be started?**

A: The application will be open on January 8 , 2021.

**Q: Is there an application deadline?**

A: Yes. The application deadline is on 30 June 2021.

### Application Procedures

**Q: How to apply for Shanghai University?**

A: You can submit your application via the website (<http://apply.shu.edu.cn>).

**Q: Do you accept the paper application?**

A: No.

**Q: What documents are required to submit online?**

A:

- A Copy of the Passport;
- Selfie video: A video including self-introduction and study plan in China shot by the applicants. (within 50M, avi, mov, mp4 all accepted) The language of the video is up to the medium of instruction in the selected major (English or Chinese);
- Graduation certificate & Degree certificate of the most advanced studies (Notarized in English or Chinese.) /Pre-graduate certificate;
- Transcripts of Study Records of the Most Advanced Studies (Notarized Photocopy);
- Language Certificate;
- Guarantee Statement (less than 18 years old);
- Statement of Financial Support;
- **Certificate of No Criminal Record**  
Note: for any applicants who can not get the ***Certificate of No Criminal Record*** at home country, please sign the ***No criminal record Commitment*** with Shanghai University (You can download at <http://apply.shu.edu.cn>);
- Others (Refer to Departmental standards).

**Q: What is Security and Background Check?**

A: SBC is to check whether the applicant's personal condition is appropriate to enter the University. It includes questions about the applicant's personal life, education background and physical health. Please answer according to authentic situation and the results will be recorded by university.

**Q: What is University Qualification Assessment (UQA)?**

A:

- The purpose of this assessment is to evaluate whether international students are ready to enter Shanghai University for degree programs and it is only compulsory for individual international applicants of degree programs;
- This test includes four sessions: Chinese proficiency test, Overviews of China, cross-cultural communication, psychological test and mathematical logic reasoning; the type of question is single choice;
- The total score is 100 points, approximately 120 questions (Chinese test questions might vary with different levels). The estimated total test time is 50 minutes and time limit for each question is 2 minutes;
- There is a time limit for each question, so please make a choice within given time. If not, system will automatically skip to next question. If no answer is chosen, it will be regarded as 0;
- Breaks can be taken for each session. But test will start from the beginning of each session after breaks or system restart;
- Please click "submit" after completing the questions. Once the answers are submitted, the results cannot be revised; one email account can only be tested once after registration, while it can apply for more than one degree program.

**Q: How can I check my application status?**

A: The system will send an automatic response notifying applicants the application status. Please make sure your email box work well in China. If you do not receive any response one week later after your application, please contact the recruiter by e-mail or phone.

**Payment**

**Q: Is there any application fee when I apply to Shanghai University?**

A: Yes. Applicants have to pay RMB 500 as application fee online.

Please note that applications may not be processed without paying application fee.

And the application fee is not refundable even if you are not admitted by SHU.

**Q: How can I get information about the tuition fee?**

A: You can find the tuition fee in the program catalog.

**Q: What types of scholarships do you offer?**

A: Shanghai University offers different types of scholarship for international students.

If applicants apply for undergraduate programs, they might be granted with Chinese Government Scholarship (Type A) or Shanghai Government scholarship and Confucius Institute Scholarship;

More information about scholarship application please refers to the **Scholarship Application Guide**.

**Q: How can I pay the tuition fee?**

A:

- ① Online payment
- ② Bank transfer
- ③ Cash payment

**Q: What is the policy of tuition deposit and refund?**

A:

1. All applicants of **degree** programs must pay the tuition fees deposit **RMB 5000** in advance. The following types of students can be exempted from paying the tuition deposit:

**1) Chinese government scholarship students (Program Category Type A only);**

Program Category Type A generally refers to scholarship programs responsible by authorities other than Chinese universities. Applicants of Type A programs are requested to fill in the ‘Agency Number’ of above mentioned agencies (e.g. Chinese Embassy in your country). Applications of Type A will be reviewed by these agencies;

**2) Degree students recommended by partner institutions of Shanghai University.**

2. Self-fund degree students shall pay the rest of the tuition fees when registration. For scholarship degree students, deposit will be returned to Chinese bank cards according to refund policy.

3. Applicants for the degree programs of SILC business school, please transfer the

deposit to SILC's separate account.

4. The deposit is non-refundable except the circumstances outlined below.

**a. Withdrawing your application within 30 days after the successful deposit payment to Shanghai University bank account.** The actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

**b. University cancels programme**

If the University cancels program for which the applicant has accepted an offer, then all fees paid will be refunded to the applicant's Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

**c. Refusal of a student visa**

Those who fail to get visa due to non-personal reasons and provide the official statement of visa rejection from the embassy or consulate before the deadline of registration, the actual paid amount will be refunded to your Chinese bank accounts only in RMB. The service fee and the exchange rate difference will be charged.

**d. Scholarship Students who have paid deposit**

The scholarship students whose scholarship covers full tuition fee can get refund based on the actual amount that university has received to Chinese bank accounts only in RMB after registration at Shanghai University. The service fee and the exchange rate difference will be charged.

5. The deposit is non-refundable in the following circumstances:

**a. Withdrawing your application after 30 days after the successful deposit payment to Shanghai University bank account.** The deposit will not be refunded.

**b. Admitted students but never register**

For any admitted students who paid tuition fee deposit, but never register at Shanghai University, the deposit will not be refunded.

**c. Those who fail to apply visa due to personal reasons, the deposit will not be refunded;**

**d. Current Students who transfer out or withdraw**

The current students who apply for university transfer or withdrawal after registration

will not get refund.

**Q: What are the bank account information?**

|  |  |
|--|--|
| <b>For Foreign Currency such as USD, JPY</b><br><b>Beneficiary's Name:</b> Shanghai University<br><b>Beneficiary's Account No.:</b><br>9821145480000228<br><b>Beneficiary's Bank Name:</b><br>Shanghai Pudong Development Bank, Jingan<br>Sub-branch, Shanghai, P.R.China<br><b>(SWIFT NO.SPDBCNSHXXX)</b> | <b>For CNY</b><br>Shanghai Gonghe Sub-Branch,<br>Agricultural Bank of China, P.R.China<br><b>Account No.:</b> 03358400801000968<br><b>Beneficiary:</b> Shanghai University |
|--|--|

Note: Please do not transfer RMB to the two bank accounts above from out of China.

|  |  |
|--|--|
| <b>SILC Business School, Shanghai University (SILC)</b>  |  |
| <b>For International remittance</b><br><b>Beneficiary's Name:</b> SILC Business<br>School, Shanghai University<br><b>Beneficiary's Account No.:</b><br>31634000002047078<br><b>Beneficiary's Bank Name:</b><br>BANK OF SHANGHAI<br><b>(SWIFT NO. BOSH CNSH)</b><br><b>Beneficiary's Address:</b> No 20<br>CHENGZHONG ROAD, JIADING<br>DISTRICT, SHANGHAI | <b>For CNY</b><br><b>Account Name:</b> 上海大学悉尼工商学院<br><b>Account No.:</b> 31634000002047078<br><b>Bank Name:</b> 上海银行沪太支行 |

Note: Please do not transfer RMB to the above SILC accounts out of China. Please pay the tuition and tuition deposit to SILC Bank account if applying for SILC programs.



**Q: What kind of entry visa can I apply before departure?**

A: International students who will study in China for more than 180 days are required to apply for the X1 visa at your nearest Chinese Embassy or Consulate.

International students who will study in China for less 180 days are required to apply for the X2 visa at your at your nearest Chinese Embassy or Consulate.

**Q: What documents does the university provide for my entry visa application?**

A: For X1 visa application, the original Letter of Admission and Foreign Student Visa Application Form (JW201 or JW202) will be delivered by university.

For X2 visa application, the original Letter of Admission or the copy version will be sent to you. If needed, Foreign Student Visa Application Form (JW201 or JW202) will be provided.

**Q: If it is too late to apply for student visa (“X” visa), can I apply for the Tourist Visa (L visa), and then change to student visa after arrival?**

A: No, the non-student visa can't be changed to student visa after arrival. The international students have to apply for the student visa to enter.

**Q: Can I do a part-time job in China with my X visa?**

A: No. International students are forbidden to work in China with X visa.

**Q: Can I apply for accompany visa for my parents?**

A: No.

## Accommodation

**Q: Where will I live during my stay in Shanghai University?**

A: You can choose to live on campus or off campus. But highly recommend you rent the apartment off-campus as for the limited on-campus dorm.

**Q: For on campus living, will I live with Chinese students or international students?**

A: You will live in the international students' dorm.

**Q: What kind of rooms can I choose if I live on campus?**

A: Different types of rooms are provided: single room, double room, triple room, and Four-bed room. More details please refer to <http://www.issc.shu.edu.cn/>

**Q: Should I book on campus living?**

A: Yes. You have to book it online at the specific time. We will send the reservation notice to our prospective students in the end of July.

**Q: How can I pay for the accommodation?**

A: You can pay when you check in.

**Q: Should I pay any deposit when I check in?**

A: No, you don't have to.

**Q: If I arrive at dorm late in the evening or early in the morning, can I check in?**

A: Yes. The reception desk runs 24 hours. If you reserved, you can check in with your admission notice.

**Q: Does CIE offer assistance with off-campus housing?**

A: Legal real estate agency will be recommended by the Department of Residence Halls. The direct assistance with off-campus housing is available from the current student volunteers.



**Q: Should I buy the international insurance before my departure?**

A: Yes. Highly recommended.

**Q: Should I buy Chinese insurance when I arrive at SHU?**

A: If you stay here no more than 180 days and have bought international insurance, it's not required to buy Chinese insurance.

But if your stay is more than 180 days, it's mandatory to buy it in China even if you have your own International insurance.

**Q: How much does it cost?**

A: For half a year, it costs RMB 400. For a year, it costs RMB 800.

**Q: Where can I buy it?**

A: The assistance is available in the International Student Affairs Office.

## Registration

**Q: What's the registration procedure?**

A: Step one: Finish the pre-registration at <http://apply.shu.edu.cn>.

Step two: Review the documents by the Admission Office

Step three: Finish payment in the Financial Office

Step Four: If needed, buy the insurance

Step Five: Hand in all the documents to International Student Affairs Office

**Q: What kind of documents should I take along with me for registration?**

A: Admission notice, passport, 2 photos, visa application form (JW202) if required, and all original application documents.

**Q: If I arrive late at night or not on working day, what can I do?**

A: You can check in firstly, and then register on the working day.

## Contacts

CIE provides various services for international students. Please feel free to contact us if you need any assistance.

**Q: What if I need help about my admission documents?**

A: Contact coordinator in the International Students Admissions Office in College of International Education ([apply1@oa.shu.edu.cn](mailto:apply1@oa.shu.edu.cn), [apply9@oa.shu.edu.cn](mailto:apply9@oa.shu.edu.cn)). Tel : +86-21-66136615

**Q: What if I need help about visa after arrival?**

A: Go to the International Student Affairs Office in your campus. (V building,  
Baoshan Campus)

**Q: What is your admission office working hour?**

A: 8:00 am—11:30 am

1:00 pm—4:40 pm

Monday~Friday